HASA VHR QuickStart – ADT/Lab/Rad/Transcription Tab

This tab is a summary page and contains the last 10 records within a date range for Encounters, Labs, Radiology and Transcribed Reports.

As with all of the tabs within the VHR, you’ll see the patient’s name, date of birth, age and gender in the top dark grey bar.

Below the Patient’s information, you’ll see several function buttons. From left to right:

The “Refresh” button allows you to refresh the data viewable on the page.
The “Filter” button allows you to customize the date range, and filter for facility and providers. The default date range is 90 days. To change the date range, you have the option to click the calendar icon to the left of the “from” and “to” dates, typing the date manually in the mm/dd/yyyy format, or selecting the date from the drop-down menu. When the date range has been selected, click the blue “Filter” button to the right to view data from the custom date range.

The custom date range only applies to this tab. When you click to another tab, you will need to select the custom date range again. To hide the date range filter options, click the top filter button again.

The “View Records” mode is the default setting. This mode allows you to select and view individual records.

The “Select to Print” mode will appear blue when selected and grey when not selected. It allows you to select individual or multiple records to print at one time. When you select multiple records, you will be notified by the red numbered alert circle that you have items selected to print.
The “Print” button allows you to view the items you selected to print.

To print selection, click Print icon.

To preview the record, click the magnifying glass icon.

When you click on the blue magnifying glass, you’ll see the preview of that specific document. From this screen you can also print the individual document, or remove it from your print list by clicking “Remove from List” or by clicking the red minus sign in the above screen shot.
FROM THE VIEW RECORDS MODE, clicking on the “Encounters”, “Lab”, “Radiology”, or “Transcribed Reports” hyperlinks will take you to those tabs for more information. To view individual records from this summary tab, select the row you are interested in from each document type box.

ENCOUNTERS: Below is an example of an individual encounter document. Please note: you can print or add to your print list from here.
Scroll down and click “Original Document” to see how the document was sent from the sending facility. This information is typically sent to HASA in free text sections and can’t be broken into discrete fields, so make sure to view this document.

LAB: Below is an example of an individual lab document. Again, scroll down and click “Original Document” to see how the document was sent from the sending facility. The AB IND box will display a flag if the Lab result is abnormal. Please note: you can print or add to your print list from here.
RADIOLOGY: Below is an example of an individual radiology document. You can print or add to your print list from here. Again, scroll down and click “Original Document” to see how the document was sent from the sending facility. **PLEASE NOTE: We do not receive radiology images, only reports.**

TRANSCRIBED REPORTS: Below is an example of an individual Transcribed document. Again, scroll down and click “Original Document” to see how the document was sent from the sending facility. **Please note:** You can print or add to your print list from here.
To view recently viewed records, click the “Recent Records” drop down on the top right-hand corner of this page and then click a document you want to see again.

Don’t forget to select “Original Document” again to view the additional information.